

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday, 2 August 2023 at 6.00 pm in Council Chamber - Shipley Town Hall

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN
Rowe Fricker Dearden Steele	F Ahmed Davies Sullivan Felstead	Warnes

Alternates:

LABOUR	CONSERVATIVE	GREEN
Hinchcliffe Ross-Shaw Wheatley	Coates Pollard Birch	Love

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Asif Ibrahim

Director of Legal and Governance

Agenda Contact: Su Booth/Kanwal Amrez

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E-Mail: susan.booth2@bradford.gov.uk/Kanwal.Amrez2@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. APPOINTMENT OF CHAIR (Standing Order 35)

To appoint a Chair for the Municipal Year 2023/2024.

2. APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)

To appoint a Deputy Chair for the Municipal Year 2023/2024.

3. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest

You must:

*Disclosable
Pecuniary Interests*

Disclose the interest; not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

*Other Registrable
Interests (Directly
Related)*

OR
*Non-Registrable
Interests (Directly
Related)*

Disclose the interest; speak on the item only if the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

*Other Registrable
Interests (Affects)*

OR
*Non-Registrable
Interests (Affects)*

Disclose the interest; remain in the meeting, participate and vote unless the matter affects the financial interest or well-being

- (a) to a greater extent than it affects the financial interests of a majority*

of inhabitants of the affected ward

(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting unless you have a dispensation.

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

4. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

5. MINUTES

Recommended –

That the minutes of the meeting held on 8 March 2023 be signed as a correct record (previously circulated).

(Su Booth / Kav Amrez – 07814 073884 / 07929 070288)

6. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Su Booth/Kanwal Amrez – 07814 073884 / 07929 070288)

7. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the Director of Legal and Governance in Room 112, City Hall, Bradford, BD1 1HY, by midday on Monday 31 July 2023.

(Su Booth / Kanwal Amrez – 07814 073884 / 07929 070288)

B. BUSINESS ITEMS

8. *SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY AREA PARTNERS' ADVISORY GROUP (SCAPAG) ISSUES

Up to a maximum of 15 minutes will be allowed for SCAPAG members to raise new items of information, questions, requests or suggestions that may have arisen within their organisation/neighbourhood and which are relevant to raise at the meeting.

Issues raised in accordance with the above must be received in writing by the Shipley Area Co-ordinator's Office in Shipley Town Hall, Shipley, BD18 3EJ, by mid-day on Monday 31 July 2023.

(Damian Fisher – 01274 437146)

9. GRANTS ADVISORY GROUP CONSTITUTION AND ALLOCATIONS FOR 2023-2024

1 - 4

The report of the Area Co-ordinator (Document "A") will be submitted to the Committee to provide background information and recommendations with regard to grant allocations and the constitution of the Grants Advisory Group 2023/2024

Recommended –

- 1. That it be approved that the Shipley Area Co-ordinators, under delegated powers, have the responsibility for making decisions on all grant applications administered by the Shipley Area Co-ordinators office, after seeking guidance from the Grants Advisory Group.**
- 2. That in the current municipal year and in accordance with an**

established precedent, the Area Committee approves the nomination of two Councillors from the Conservative Group, two Councillors from the Labour Group and one Councillor from the Green Group

3. That the Shipley Area Co-ordinators Office be requested to continue to ensure the effective allocation of all the grant funding by providing appropriate support and advice to applicants.

(Damien Fisher/Mick Charlton – 01274 431746)

10. SHIPLEY CITIZENS' JURY CLIMATE CHANGE REPORT

5 - 86

The report of the Shipley Town Council and Citizens' Jury (**Document "B"**) will be submitted to the Committee as the final draft version from the Shipley Citizens Jury on climate change including recommendations for Shipley Town Council and Bradford Metropolitan District Council to consider.

Recommended –

That members note and comment on the final draft report before referral to the Executive in order to share the objectives and recommendations of the Citizen's Jury.

(Paul McHugh – 07999 848190)

11. PUBLIC HEALTH AND WELLBEING IN SHIPLEY

87 - 102

The report of the Strategic Director, Health and Wellbeing (**Document "C"**) will be submitted to the Committee to update Members in relation to the health and wellbeing across the Constituency of Shipley.

Recommended –

That Members are requested to comment on the issues outlined in the report.

(Jo James – 07855 177026)

12. SAFE ROADS PROGRAMME 2023/24

103 -
122

The report of the Strategic Director, Place (**Document "D"**) will be submitted to the Committee and seeks approval for the 2023/24 Safe Roads programme for the Shipley constituency.

Recommended –

1. That the Shipley Area Committee approves the programmes of Safe Roads schemes for 2023/24 listed in Appendices 1, 2 and 3.
2. That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities which are necessary to implement the chosen schemes be approved for processing and advertising subject to

the scheme details being agreed with the local Ward Members.

3. That any valid objections to advertised Safer Road Scheme (Appendix 1) Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Area Committee for consideration or, in the event of there being no valid objections, the Traffic Regulation Orders be sealed and implemented, and the traffic calming or pedestrian facilities be implemented as advertised.
4. That should inflationary pressures on the projects listed in Appendix 1 make delivery of the full programme impossible, a further report be brought to this Area Committee to reconsider scheme priorities.

(Simon D'Vali – 01535 618375)

13. SHIPLEY LOCALITIES PLAN - UPDATE REPORT

123 -
192

The report of the Strategic, Director, Place (**Document "E"**) will be submitted to the Committee and presents an update on progress on the priorities in the Shipley Locality Plan 2022-25.

Recommended –

That the Shipley Area Committee notes the progress on the priorities in the Shipley Locality Plan 2022-25 as detailed Appendices A and B.

(Damian Fisher/Mick Charlton – 01274 437146)

14. COMMUNITY CHEST, JUBILEE AND CORONATION GRANT FUNDING REPORT

193 -
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The report of the Area Co-Ordinator (**Document "F"**) will be submitted to the Committee and provides Members with a summary of the grants awarded between April 2022 and May 2023 to benefit the communities within the Shipley constituency.

Recommended –

1. That the wide range of groups, organisations and individuals across the Shipley area that have benefited from receiving a Community Chest, Jubilee or Coronation grant be noted and welcomed.
2. That the Grants Advisory Group be thanked for their work in providing guidance to the Shipley Area Co-ordinator in the effective allocation of the Community Chest, Jubilee and Coronation grants.

(Damian Fisher/Mick Charlton – 01274 437146)